



Minutes of Meeting - May 15th 2019

PRESENT: Annette Hagan Jane O'Brien, Alison Saville, Dave Halliday, Julian Herbert, Bridget Willcox, Sylvia Brown, Jacky Morton

APOLOGIES: Karen Cowley Mike Callahan Francey Rolls

PREVIOUS MINUTES: of 17th April 2019 meeting as circulated.
Approved as a true and accurate record - Annette/Dave

MATTERS ARISING

- Open Teams Director - Annette has spoken to Lorraine - will follow up.
- No update re HB Basketball
- Wednesday morning Bridge - Jane - good response to email but hold over to next year.
- Rubbish Management - Julian agreed to handle the rubbish removal.
- Friendly Fridays update - Phil Holt designated bar person - need to advise him what to do if he is not playing.

CORRESPONDENCE (Annette):

Correspondence March 2019

In

- Signed contract with Almac For Building Fitness log. Norman Knight will oversee this for us.
- Letter Denise Ohlen re Lessons and future plan
- Invoice Wilson Electrical \$467.30 GST inclusive

Out

- Letter to Neil thanking him for his fund raising achievements
- HB Security re door camera. no response.

- E & C CT & NZCT thanking them for their Grants.

Linda is doing a fantastic support Job with the email

Inward/outward approved - Bridget/Alison

FINANCE: (Mike - was away for this meeting but supplied the financials)

Copies of the financial report circulated.

Accounts adopted and approved by Annette/Jacky subject to clarification of Tournament loss shown on statements

- Computer/printer update - working well. Directors & Dealers are happy. It looks like we are going to be dealer central prior to Congress; they are borrowing our dealing machine.
- The colour printer has died and been removed;
- Phone & Wifi; No update on broadband - Wifi possible to bring in from Sidey Place or wait for HB Basketball to get theirs - no rush.
- Investment update; NZCU Baywide investment due to rollover on 21 June 2019 – decision for next meeting.
- Golden old boys invoicing sorted
- Wilsons came to fix the time switch in the roof and install 2x fluorescent lights. Account approved.

MEMBERSHIP: One sub still outstanding. Tony Gilbert's application for associate membership was accepted. Anne Hodgson is a new Associate member.

ALMONER: Anne Crowfoot holding the fort while Cath away.

FUNDRAISING & GRANTS: Neil has had a grant of \$3,500.00 approved from Eastern & Central Community Trust for general expenses & NZ Community Trust for \$2,600.00 for security.

SPONSORSHIP: Update from Alison & Jane

MAINTENANCE:

- Outdoor light fixed and fluorescent bulbs replaced in playing room.
- Bar lock needs attention - Julian to check
- Spyhole to be put in front door.

TOURNAMENTS:

Next Tournament is Napier Open on 20th July 2019. Sponsor is Conroys. Director is Caroline Wiggins - Entry fee \$30; Food - Sylvia will organise; Flyers to be sent; Jenny Peters to monitor entries - Jane will assist.

LESSONS/BEGINNERS/RETENTION: (Jacky)

- Update from Jacky re lessons – 20 – 21 graduates with 17 planning to play on Tuesday nights and 9 on Friday (some playing twice). Run 2 sections on Tuesday night with 2 roving helpers. Jacky & Dave can partner if need be. 20 May to be welcoming night with play for an hour and then presentation of name badges and book. Perhaps take a photo for the paper. Light supper and drink to follow. Jacky needs more space in the foyer for name badges urgently – Julian to implement.
- Denise Ohlen and “action plan” – nearly done everything. Annette will write to Denise with an update.
- Jacky will email Tuesday players to advise what is happening with the new players. Need to try to run as smoothly as possible.
- The Candlestick pairs will be played in 2 sections and perhaps the newbies can play in teams together for the teams event with a prize for the winning new team. There will be a debrief after these 2 sessions.
- Jacky also provided us with a copy of Ken’s tips for Tuesday nights re Marie Bymolt’s query – these need to be simple and more etiquette based.

WEBSITE/SOFTWARE:

GENERAL BUSINESS:

- Electronic entrance door monitoring
- General security discussion.
- Acknowledging Sponsors – lengthy discussion that we should have a Sponsorship Board in the foyer for acknowledging them. Annette will also put a message on Pianola to members. Suggested Julian paint the cork board. Sylvia to find out associated costs. Also to think about other ways of acknowledging the sponsors to discuss at the next meeting.
- Dave mentioned we need a baby ramp at the entranceway for wheelchair access. Julian to investigate.
- Jane has very kindly agreed to act as President while Annette is away.

Meeting closed at 6.35pm

Next Meeting Monday 10th June 2019 (Annette away on 18/6)

Signed:

Dated: 10 June 2019


Annette Hagan - President

